



2 –5 Simultaneous Users. 21-100 Units

Designed to help you manage your reservations, analyze your marketing and financial data, interface with QuickBooks, and interface with a real-time online reservation system for Internet bookings. In addition, the Suite will allow you to set up different **security levels** for you staff, provides you with **Audit Reports**, and allow you to network either 2 or 5 computers.

Choose from the following add-on modules!

Accept On-Line Reservations	Allows guests to immediately make online bookings from your website. The online booking module seamlessly links Easy InnKeeping software to display your availability information your website.
Streamline Call Accounting Interface	Automatically add phone charges to your guest's bill, allowing your phone system to communicate with Easy InnKeeping
Quick check-ins with card swipe module	When checking in your guest- you can simply swipe their DL or credit card, and their name and address information automatically registers in your Easy InnKeeping reservation screen. This module includes magnetic swipe card device. <i>*Does not include credit card processing.</i>
Credit Card processing	Easy InnKeeping interfaces with the Authorize.Net Virtual Terminal - a secure, browser-based interface that enables businesses to authorize, process and manage credit card transactions from any computer that has an Internet connection and a Web browser.
GDS / ADS	Your property can now distribute rooms to GDS and ADS, opening new channels for selling rooms and increasing occupancy.

QUICK RESERVATIONS

Quick Reservation	Make a Quick Reservation. Select date and room from calendar – then enter guest payment and contact details. Finished! Return to the calendar later to “check-in,” print a bill or add charges to their room.
Advance Reservation	Enter Guest, reservation & payment information in one central screen Send email and print confirmation letters. Track Referral Source
Weekly, Monthly Reservation Charts at a glance.	Use the reservation charts to quickly modify a reservation, check in or check out, and print bill with a click of a mouse. Calendars color code each reservation to display the status of the reservation.
Functional Group Reservation	Allow you to create a group reservation and to bill either the group or to split the billing.
Minimum Nights Restriction	Allocate minimum nights restrictions during certain periods of the year like Memorial Weekend.
Flexible Seasonal Rates	Predefine the default rate to display the correct season rate base on the date of the reservation.

MARKETING & CORRESPONDENCE

Send Customized Letters	Immediately print or e -mail confirmation details! Customize letters and forms.
Track Guest History , w/ instant recall.	View detailed guest information and reservation history with one easy to read screen.
Advanced Search	Search for guests or reservations by date, name, phone number, email address or address.
Check-in Form	The "Reservation Card" can be batch printed for use as check-in forms.
Database Marketing	Form letters and mailing labels can be generated. Various mailing lists can be filtered and sorted based on visit type, location and dates.

REPORTS

Run Key Analyses Reports	Run a variety of reports, from Occupancy report, Income summary reports to complex custom reports. Choose from more than 12 standard reports, which you can preview and print.
Run Night Audit Report	View the exact income received each day.
Run key Financial Reports	Run multiple financial reports to close shifts and reconciles receipts. -Advance Deposits Collected - Closing Shift Report -Closing Out/Cash Out -Daily Sales -Night Audit
Customize your own Reports	Customize your own reports to deliver the data you need.

MANAGEMENT & FOLIOS

Customize Security Levels	Employee Security: Password protection Define employee's access level and password. Decide which employees can add, modify, and view or print reservations, reports, invoices, rates and taxes.
Customize screens and labels	Labels in selected screens can be modified to capture information that is specific to your particular property.
Point of Sale	Quickly add charges, such as lunch, gift shop sales or other services provided in your property.
Housekeeping Status	Using color codes and reservation charts, modify room status or schedule a room for repairs and/or maintenance.